DP/1997/CRP.2
27 November 1996

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EXECUTIVE BOARD OF THE UNITED NATIONS
DEVELOPMENT PROGRAMME AND OF THE
UNITED NATIONS POPULATION FUND
First regular session 1997
13-17 January 1997, New York
Item 1 of the provisional agenda
UNDP

UNDP/UNFPA EXECUTIVE BOARD: DRAFT WORK PLAN 1997

1. In its decision 96/25, the Executive Board decided, inter alia, to introduce an annual work plan and, in paragraph 5 of the same decision, requested that UNDP and UNFPA prepare, for the third regular session "an outline of issues that could be considered by the Board in 1997, based on previous deliberations of the Board and the organizational priorities and objectives set for 1997". Pursuant to that request, the present document proposes a tentative agenda for each session of the Executive Board in 1997, prepared on the basis of the outlines of UNDP and UNFPA issues presented to the Board at its third regular session 1996 (see DP/1996/CRP.13) and taking into account the comments made by the Board at that session.

2. As discussed at the third regular session 1996, the priority issues for UNDP in 1997 are:

(a) Building poverty eradication into UNDP policy and programming as the top priority;

(b) Management of change;

(c) Resource mobilization;

(d) Implementation of the new programming arrangements;

(e) Supporting the resident coordinator system;

(f) Financial and managerial oversight and planning.

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3. Priorities (a), (b), (c) and (e) will be addressed at the annual session of the Executive Board, in the context of the annual report of the Administrator.

4. Regarding the implementation of the new programming arrangements, it is proposed that country cooperation frameworks be taken up by the Executive Board as soon as they are ready for submission, including at the annual session of the Board, in order not to delay their implementation.

5. In addition, it is proposed that a thematic discussion on the national execution modality be taken up at the second regular session of the Executive Board.

6. Various aspects of financial and managerial oversight and planning, i.e., priority (f), will be dealt with at each session.

7. The tentative agendas proposed for the UNFPA segments translate the UNFPA priority issues agreed upon at the third regular session 1996 into specific agenda items. These issues were presented in the UNFPA outline of priority issues for 1997 (see DP/1996/CRP.13) under five priority themes:

(a) Programme priorities;

(b) Programme implementation;

(c) Programme support;

(d) Resources;

(e) Financial, budgetary and administrative matters, including audit.

8. Country programmes and related matters figure significantly in the proposals for the UNFPA segments of the agendas, since the Fund will present an unprecedented number of country programmes for approval in 1997. UNFPA proposes to take up most of the other priority issues presented under themes (a), (b), (c) and (d) during the annual session, since many are to be reported on in the context of the report of the Executive Director for 1996 and the UNFPA work plan for 1998-2001.

9. UNFPA financial, budgetary and administrative matters are proposed for the third regular session in September, as are the issues concerning the monitoring and implementation of technical support services arrangements and the evaluation of UNFPA training activities.

10. Finally, as suggested at the third regular session 1996, the reports of the Administrator and the Executive Director to the Economic and Social Council, the format of which will be agreed jointly among the funds and programmes, will include subjects derived from General Assembly resolution 50/120 for consideration by the Council in 1997, such as capacity-building, country and regional-level coordination, and resources.

Annex

EXECUTIVE BOARD OF UNDP/UNFPA
TENTATIVE AGENDA FOR 1997

Table 1. First regular session 1997 (13-17 January 1997)
(5 working days)

Item no.	Nature of report	Action/ Information	Time Allotted	Item and subject
1				ORGANIZATIONAL MATTERS
	Official (DP/1997/L.1)	A		Provisional agenda, annotations, list of documents
	Official	A		Report on the third regular session 1996
	Official	I	1/2 day	Decisions adopted by the Executive Board in 1996
	CRP	I		Matters relating to the rules of procedure, documentation and the functioning of the Executive Board
	CRP	A		Annual work plan 1997 for UNDP/UNFPA Executive Board
				UNFPA SEGMENT
2				COUNTRY PROGRAMMES AND RELATED MATTERS
	Official	A	1 day	Country programmes
3				FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS
	Official	I	1/2 day	Audit reports
4	Official	A	1/2 day	COORDINATION IN HEALTH POLICY AND PROGRAMMING
				UNDP/UNFPA SEGMENT
5				HARMONIZATION OF PRESENTATION OF BUDGETS
	Official	A	1/2 day	Harmonization of presentation of budgets and accounts

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Table 1 (continued)

Item no.	Nature of report	Action/ Information	Time Allotted	Item and subject
				UNDP SEGMENT
6				COUNTRY COOPERATION FRAMEWORKS AND RELATED MATTERS
	Official	A	1/2 day	Country cooperation frameworks and global/regional cooperation frameworks
7				FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS
	Official	I	1/2 day	Audit reports
	CRP	I		Implementation of decision 96/40 on management, accountability and reserve for field accommodation
	CRP	I		Additional information on cost segments at UNDP headquarters
	Oral	I		Report on the accountability system of UNDP
8				UNITED NATIONS DEVELOPMENT FUND FOR WOMEN
	CRP	I	1/2 day	Follow-up to decision 96/43
9				OTHER MATTERS
	CRP	I	1/4 day	Follow-up to Economic and Social Council resolution 95/56

Abbreviations: A = action; CRP = conference room paper; and I = information.

Table 2. Second regular session 1997 (10-14 March 1997)
(5 working days)

Item no.	Nature of report	Action/ Information	Time Allotted	Item and subject
1				ORGANIZATIONAL MATTERS
	Official (DP/1997/L.2)	A		Provisional agenda, annotations, list of documents
	Official	A	1/2 day	Report on the first regular session 1997
	Official or CRP	A or I		Matters relating to the rules of procedure, documentation and the functioning of the Executive Board
				UNDP SEGMENT
2				COUNTRY COOPERATION FRAMEWORKS AND RELATED MATTERS
	Official	A	1 day	Country cooperation frameworks and regional cooperation frameworks
	CRP	A		Format and timing for review of the new programming arrangements (96/7)
	CRP	I	1/2 day	National execution
3				UNITED NATIONS CAPITAL DEVELOPMENT FUND
	Official	A	1/2 day	United Nations Capital Development Fund
4				FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS
	CRP	A	1/2 day	Outline of overall strategy for the budget for the biennium 1998-1999 (96/41, para.4)
				Report on the accountability system of UNDP

Table 2 (continued)

Item no.	Nature of report	Action/ Information	Time Allotted	Item and subject
5				**UNDP/UNFPA SEGMENT**
				UNFPA SEGMENT
6	Official	A	2 days	COUNTRY PROGRAMMES AND RELATED MATTERS
7				OTHER MATTERS

Abbreviations: A = action; CRP = conference room paper; and I = information.

Table 3. Annual session 1997 (12-23 May 1997)
(10 working days)

Item no.	Nature of report	Action/ Information	Time Allotted	Item and subject
1				ORGANIZATIONAL MATTERS
	Official (DP/1997/L.3)	A		Provisional agenda, annotations, list of documents/work plan
	Official			Report on the second regular session 1997
				UNFPA SEGMENT
2	Official		1-1/2 days	REPORT OF THE EXECUTIVE DIRECTOR FOR 1996 - Core programme areas - Evaluation - Implementation of ICPD Programme of Action - Global contraceptive commodity programme
3	Official	A	1/2 day	INFORMATION AND COMMUNICATION STRATEGY
4	Official	A	1/2 day	WORK PLAN AND REQUEST FOR EXPENDITURE AUTHORITY, 1998-2001
5	Official	I	1/2 day	STATUS OF FINANCIAL IMPLEMENTATION OF UNFPA COUNTRY PROGRAMMES
6	Official	A	1 day	COUNTRY PROGRAMMES AND RELATED MATTERS
				UNDP/UNFPA SEGMENT
7				REPORTS TO THE ECONOMIC AND SOCIAL COUNCIL
	Official	I	1/2 day	Report to the Economic and Social Council: report of the Administrator

Table 3 (continued)

Item no.	Nature of report	Action/ Information	Time Allotted	Item and subject
				UNDP SEGMENT
8				ANNUAL REPORT OF THE ADMINISTRATOR
	Official + CRPs a/	A	2-1/2 days b/	Introduction by the Administrator
	Official	A		Main programmes record including NADAF and New Initiative for Africa
	Official	I		Evaluation
	Official	I		Internal oversight, accountability and reports of the Joint Inspection Unit
	Official	I		Statistical annex
	Official	I		Subcontracts awarded and major equipment ordered
9				COUNTRY COOPERATION FRAMEWORKS AND RELATED MATTERS
	Official	A	1/2 day	Country cooperation frameworks and regional cooperation frameworks
10				COMMUNICATION AND INFORMATION PROGRAMME
	Official	I	1/2 day	UNDP Information and publication policy (96/22)

a/ Separate documents or CRPs will be submitted on (a) poverty eradication; (b) change management; and (c) resource mobilization strategy.

b/ Including a half-day special panel discussion on poverty eradication.

Table 3 (continued)

Item no.	Nature of report	Action/ Information	Time Allotted	Item and subject
11				UNITED NATIONS DEVELOPMENT FUND FOR WOMEN
	Official	A	1/2 day	United Nations Development Fund for Women (95/18)
12				FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS
	Oral	I		Report on the accountability system of UNDP
			1 day	
13				UNITED NATIONS OFFICE FOR PROJECT SERVICES
	Official	A		Report on the United Nations Office for Project Services (96/33)
14			1/2 day	OTHER MATTERS

Abbreviations: A = action; CRP = conference room paper; I = information; and ICPD = International Conference on Population and Development.

Table 4. Third regular session 1997 (15-23 September 1997)
(7 working days)

Item no.	Nature of report	Action/ Information	Time Allotted	Item and subject
1				ORGANIZATIONAL MATTERS
	Official (DP/1997/L.4)	A		Provisional agenda, annotations, list of documents
	Official	A	1/2 day	Report on the annual session 1997
	CRP	I		Outline for Executive Board work plan 1998
				UNDP SEGMENT
2				FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS
	Official	A		Budget estimates for the biennium 1998-1999 (96/41, para. 4)
	Official	A		Revised budget estimates for biennium 1996-1997
	Official	I	1-1/2 days	Annual review of the financial situation 1996
	Official	I		Activities of Inter-Agency Procurement Services Office
	Oral	I		Report on the accountability system of UNDP
3				UNOPS: FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS
	Official	A		Budget estimates for the biennium 1998-1999
	Official	A	1/2 day	Revised budget estimates for the biennium 1996-1997
	Official	I		Audit reports

Table 4 (continued)

Item no.	Nature of report	Action/ Information	Time Allotted	Item and subject
4				COUNTRY COOPERATION FRAMEWORKS AND RELATED MATTERS
	Official	A	1 day	Country cooperation frameworks and regional cooperation frameworks
				UNDP/UNFPA SEGMENT
5	CRP	I	1/4 day	FIELD VISITS
				UNFPA SEGMENT
6				FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS
	Official	A	1 day	Biennial budget estimates
	Official	A	1/2 day	Implementation and monitoring of technical support services arrangements
	Official	I	1/2 day	Annual financial review, 1996
	Official	I	1/2 day	Evaluation of UNFPA training activities
7	Official	A	1/2 day	COUNTRY PROGRAMMES AND RELATED MATTERS
8				OTHER MATTERS
	CRP	I	1/4 day	Round-table process

Abbreviations: A = action; CRP = conference room paper; I = information; and UNOPS = United Nations Office for Project Services.